

SENANA ASC Minutes
January 5, 2014, 2013

Attendance:

Executive committee:		
Chairperson:	Chad J	Present
Vice chair:	Dave R	Present
Secretary:	Lindsey L	Present
Treasurer:	Tammy W	Present
RCM:	Kimberly R	Present
RCM-Alt:	Calvin	Absent
H&I:	Chris S	Present
P.I:	Jeff W	Present
Literature:	Shellie	Present
Activities:	Jake	Present
Policy Chair:	open	open

Groups:		
Sunday Morning Reflections	Brandy – new GSR	Present
Sunday Ladies and Gents	Levi – new GSR	Present
Sunday Solutions		Absent
Sunday Joyful Hearts		Absent - report
Monday and Friday Back to Basics	Steve	Present
Monday Women’s Step Mtg	Katalina	Present
Monday Road to Recovery		Absent
Monday Night Makin’ It		Absent
Tuesday VA 4 Recovery	Chris - proxy	Present
Tuesday Noon (Cornhusker Place)		Absent
Tuesday & Thursday T&T	Brenden – new GSR	Present
Tuesday Let it Out		Absent
Tuesday Night Remedy		Absent
Tuesday Never Alone	Wayne – new GSR	Present
Wednesday Night Wild Women	Amber	Present
Welcome Home		Absent
Thursday Noon at Antlers	Chris	Present
Thursday Night Undergrounders		Absent
Thursday One Promise/ Sat. Night Live		Absent
Thursday How & Why	Steve	Present
Friday Happy Havlock	Jenny	Present
Friday Lost and Found	Eric	Present
Friday Guardian Angels		Absent
Friday Night Candlelight		Absent
Saturday Morning Social	Shellie - proxy	Present

Visitors : Lawana, Mike

Groups that would like to read report or bring up issues:

None

Corrections to minutes:

- Motion to approve secretary's minutes (Jenny), seconded by Wayne. Approved as submitted.
- Motion to approve treasurer's report (Jenny), seconded by Steve. Approved as submitted.

Executive committee reports

Chairperson:	See attached
Vice chair:	No report
Secretary:	See attached
Treasurer:	See attached
RCM:	No report
RCM-Alt:	No report
H&I:	See attached
P.I:	See attached
Literature:	See attached
Activities:	No report submitted
Policy Chair:	Open position

Elections and Nominations

No Policy Chair nominations this month. Please ask your groups if anyone would like to be nominated. Please read the policy for policy chair requirements.

Old Business

None

Open floor

Chris S. – please come to Thursday night 7:00 pm meeting at Grace Lutheran. There are a lot of newcomers.

New Business:

ALL MOTIONS NEED TO BE VOTED ON AT GROUPS

MOTION #1: Submitting a secretary budget of \$120.00 for copies and postage for ASC minutes. Intent: annual budget approval. Submitted by: Lindsey L. Seconded by: Amber O. Financial Impact: \$120.00. Change in policy: No.

MOTION #2: Submitting a RCM annual budget of \$140.00 for travelling expenses to Region Business Meetings. Submitted by: Kim R. Seconded by: Levi H.. Financial Impact: \$140.00. Change in policy: No.

MOTION #3: To approve the PI budget for 2014 – 2015 year for the amount of \$6045.80 Intent: to make NA available to addicts, professionals, and the general public. To help carry the message. Submitted by: Jeff W. Seconded by: Chris W. Financial Impact: \$6045.80. Change in policy: No.

MOTION # 4: Vice chair budget of \$0.00. Intent: To submit annual budget for vice chair. Submitted by: Dave R. Seconded by: Levi H. Financial Impact: \$0.00. Change in policy: No.

MOTION # 5: To continue Hospitals and Institutions quarterly budget of \$289.00. Intent: To keep funding H & I work in the SENA-NA area – meeting rent, training days, literature distribution. Submitted by: Chris S. Seconded by: Steve R. Financial Impact: \$1156.00. Change in policy: No.

MOTION # 6: Budget of \$30 per month for rent and printing for literature sub-committee. Intent: Pay rent for the year. Submitted by: Shellie H. Seconded by: Amber O. Financial Impact: \$360.00. Change in policy: No.

MOTION # 7: To submit a budget of \$0 for the 2014 fiscal year for treasurer subcommittee. Intent: To follow ASC rules set by SENANA guidelines in the finances section # 10. Submitted by: Tammy W. Seconded by: Levi H. Financial Impact: none, Change in policy: No.

MOTION #8. To submit an annual Activities budget in the event that it would be needed for start-up costs per function of \$150.00. Intent: Annual Budget Submitted by: Kim Seconded by: Levi H. Financial Impact: \$150 Change in policy: No.

MOTION # 9: To submit a budget of \$0 for 2014 fiscal year for the chair of SENANA ASC. Intent: To abide by SENANA ASC guidelines “finances” # 10. Submitted by: Chad J. Seconded by: Levi H. Financial Impact: \$0, Change in policy: No.

Future ASC meeting(s):

February 2nd and March 2nd at the Unity Room in Lincoln, NE at 2:00 pm

Announcements:

Flyers for the Soup Supper and Bowling are available!

Executive Reports:

Chair Report: Hello S.E.N.A.N.A. Remember that we have blank motion forms, group report forms, & the sheet for open floor topics up here at the head of the table for anyone who needs one. We are still in need of a Policy Chair as the position has been open for quite some time. Please write this down and mention at your groups for anyone interested in an Area level service position. My annual budget in the amount of \$0 dollars has been submitted as a motion for approval per the ASC Guidelines. Thank You Chad J.

Chair’s request to insert when service positions will be open in minutes – Does this seems accurate to all sub-committee chairs? (See below)

Executive Position	Service Member	Date Started Position	Ending Date for Position	When Positions Need to Open at ASC
ASC Chair	Chad J.	April 2013	April 2015	January 2015
ASC Vice	Dave R.	April 2013	April 2015	January 2015
Secretary	Lindsey L.	April 2013	April 2015	January 2015
Treasurer	Tammy W.	April 2013	April 2015	January 2015
RCM	Kim R.	April 2013	April 2015	January 2015
Alt-RCM	Calvin R.	April 2013	April 2015	January 2015
H & I	Chris S.	April 2012	April 2014	January 2014
PI	Jeff W.	February 2012	February 2014	November 2013
Literature	Shellie H.	January 2012	January 2014	October 2014
Activities	Jake V.	March 2012	March 2014	January 2014
Policy	Pete L.	open	open	open

Vice-chair Report: none

Secretary Report: This year's budget is \$120 – The balance last month was \$ 0.58 and this month I spent \$0.00 on copies; leaving a budget of \$0.58. Although I forgot to make copies again, at least I came in under budget for the 2013 fiscal year!! I submitted a budget for 2014 of \$120 (approximately \$10 a month for copies and postage). Thank you to everyone who emailed their reports. If you can email your reports please do so to senanasecretary@gmail.com. ILS, Lindsey L.

Treasurer Report:

RCM and RCM-Alt: Hello family. Not much to report. Next region is January 11th in Giltner. Breakfast is at 8:30 am and CAR report to follow. Subcommittees will meet at 2:00 pm and Regional business meeting at 3:00 pm. In Loving Service, Kim R.

PI: Hello Family! HAPPY NEW YEAR!! PI did meet yesterday at its regular time and location!! Dusty L. (by phone), John R., and I were in attendance. We spent a lot of time discussing the 2014 budget and what we would like to accomplish in 2014. WE COULD USE SOME MORE PEOPLE TO GET INVOLVED WITH PI!!! This is the month for our annual budget to be taken back to groups for approval. Please look it over and if there are any questions feel free to call me at any time. A MOTION WILL BE MADE IN NEW BUSINESS TO TAKE BACK TO GROUPS!! The financial Assessment is attached. The amount of the check needed today is \$374.78. Thank you all for your continued support. Also attached is a list of QUARTERLY GOALS. Our next PI meeting will be February 1, 2014. Noon at Antlers. It would be GREAT to see some of you there. In Loving Service, Jeff W. 402.730.1781

SENANA PI

Financial Assessment

January 2014 (billings for December 2013)

Amount	Due Date	Owed To	Comments
\$131.41	24-Jan-14	Accurate Communications.	Answering service used for hotline. Local and Toll Free are answered here.

\$31.37	4-Jan-14	Windstream Communications.	Local phone line and all LOCAL Yellow & White Pages listings
\$28.10	6-Jan-14	A T & T	Toll Free phone line.
\$81.40	19-Jan-14	Berry Company	Yellow pages advertising
\$55.00	ASAP	Dusty L.	Purchase of printer toner cartridge.
\$37.50	ASAP	Dusty L.	Travel expenses to RSC
\$10.00	ASAP	Jeff W.	Reimbursement for Rent to Antlers for PI Mtg
<hr/>			
\$374.78	Total amount owed	Balance On Hand	\$0.00
\$0.00	Amount of "Balance On Hand" applied.		
<hr/>			
\$374.78	Amount of check needed today.		

Annual Budget: Feb 13 - Feb 14	\$6,046.80	Annual Budget as a monthly figure.	\$503.90
Remaining amount of Annual Budget prior to this month:	\$2,381.46		
<hr/>			
This months expenses:	\$374.78	Number this month is in Annual Budget cycle	11
<hr/>			
Remaining amount of Annual Budget carried forward:	\$2,006.68		
<hr/>			
YTD amount under/over budget.	- \$1,502.78	Negative number reflects Under and Positive number reflects Over	
<hr/>			

In trusted service,

John R.

SENANA PI Subcommittee
Annual Budget Fiscal Year 2014 (Feb 14 – Feb 15)

Current Suppliers of goods and or services:

Suppliers are subject to change due to company actions or at the discretion of the Subcommittee.

Accurate Communications

Provider of answering service for Hotline

Windstream Communications

Provider of local phone number for Hotline

Provider of White and Yellow pages advertisement for Lincoln area

The Berry Company (Name change, was Insight Yellow Pages.)

Provider of White and Yellow pages advertisement for other than the Lincoln area

AT & T Communications

Provider of Toll Free phone number for Hotline

“In-house” and/or “Vendor” printing needs

Printing services done by PI Subcommittee and/or outside Vendor (to be determined) to include;

Meeting Lists, Fliers, Mailings etc

Name.com & InMotion Hosting

Provider of website hosting

Budget Breakdown per Supplier and Action:

Accurate Communications

\$1,632.00 (\$136.00 per month)

Windstream Communications

Phone number and Lincoln Yellow Pages: \$540.00 (\$45.00 per month)

The Berry Company

Other than Lincoln Yellow Pages: \$976.80 (\$81.40 per month)

AT & T Communications

\$960.00 (\$80.00 per month)

“In-house” and/or “Vendor” Printing

\$600.00 Annualized, as monthly costs are unknown, due to usage fluctuations.

Website costs

\$140.00 Annual fees

Training day Costs & associated rents

\$300.00 Annualized, as monthly costs are unknown, due to usage fluctuations.

PO Box

\$60.00 Annual fee

PI Quarterly Mailings and other printed ‘professional outreach’ costs

\$292.00 Annualized, as quarterly costs are unknown, due to usage fluctuations.

Travel Budget to attend RSC

\$150.00 (\$37.50 per RSC)

Behavioral Health Conference in May

Booth rental, literature and meeting list costs. \$395.00

Total Annual Budget amount submitted for approval: \$6,045.80

The 2013 budget was \$6,046.80 & actual 2013 expenses will be approx. \$1,300.00 under budget due to: Further reduction in need to provide printed copies of meeting lists to places requesting them.

Also our printing was accomplished “In-house” by a Subcommittee member as opposed to using a “Vendor”. Also expected increase in Toll Free AT&T minutes did not materialize.

Our 2014 budget is \$1.00 less than our 2013 amount. There are funds that were not spent in 2013 that we expect to use in either expanded or different areas during the 2014 year. The primary areas of this increase are; Printing costs are likely to rise sharply as we will be losing the “In-house” printing capabilities and will likely have to use a “Vendor” to fulfill our printing needs. Professional Outreach

presentations as well as costs will be increasing as we have determined that our presence at local seminars and educational events is both useful AND well received. Funds are included in case repainting (due to vandalism or weathering) of our current PSA at 2729 N 12th ST. is required.

Below are the comparisons of each Supplier and Action to the 2013 budgeted amounts:

Accurate Communications

No change in 2013 budgeted amount.

Windstream Communications and The Berry Company

No change in 2013 budgeted amount.

AT & T Communications

Decrease of \$240.00 less than 2013 budgeted amount due to increase in minutes used not taking place.

The Berry Company

No change in 2013 budgeted amount.

“In-house” Printing

No change in 2013 budgeted amount.

Website costs

No change in 2013 budgeted amount.

Training day Costs & associated rents

Decrease of \$100.00 less than 2013 budgeted amount due to printed material cost reduction and in part to separation of line item costs to other budget areas.

PO Box

Increase of \$2.00 over 2013 budgeted amount.

PI Quarterly Mailings and other printed ‘professional outreach’ costs

Decrease of \$58.00 less than 2013 budgeted amount due to ability to provide more items electronically rather than printed.

Travel Budget to attend RSC

No change in 2013 budgeted amount.

Behavioral Health Conference in May

This item was not included in the 2013 budget. The Subcommittee attended this event in 2013 and it was realized that an expanded presence in providing a “Booth” would better serve both the ‘Providers’ and ‘Users’ of services in attendance.

In trusted service,

John R.

H&I: Hello Family, Sena-na H&I are still bringing in meetings to Touchstone treatment, Nebraska State Penitentiary and Lancaster County Adult Detention Facility. We still need a panel leader for the maximum security men's out at the Adult Detention Facility. We had a training day in December and had 20 attendees. In the what it's worth department, everybody seemed to like my chili. I also did some ad-hoc training of 5 people and have some more to do. I have a financial report to give to all GSRs that lists the

expenses of my two year term. If anybody wants a report of H&I expenses over the last two years I can provide one. We're asking groups to vote on a quarterly budget of 289.00 like it's been in the past. Yearly this comes to 1156.00 though we don't spend all of it, that's why I haven't asked for an increase. The Adult Detention Facility does seem to go through a bit more literature than it did before the move. Nominations for H&I chair open up in February, I will not be able to run for a second term so hopefully someone will run for the subcommittee position. We are asking 25.00 for Unity Room rent and 71.50 for a lit order, leaving us 192.50 in our budget. In loving service Chris S.

Policy: Open position

Literature: Bank balance at area was \$13.49. The day after area I received an order in the amount of \$587.73. I have recently ordered another \$700.00 worth of literature. Shipping and handling for our literature was also increase to 8% for orders above \$500. I submitted a budget in the amount of \$30.00 per month to cover cost of storage and copies. ILS, Shellie H.

Activities: The activities committee last met on Dec 22nd. Topics discussed were the holiday party and the New Year's Eve dance. Members in attendance were myself (chair) and Chad J. (treasurer). The activities last function was the New Year's dance on Dec 31st, which was a success. I'd like to thank Jenny T. for speaking. The Activities committee's next function is Bowling on Jan. 18th then the speaker jam and soup supper on Jan, 25th at the Indian Center.

Treasurer's report: \$782.41. 2013 has been a good year for this committee and Recovery based fun. We started out the 2013 year needing to borrow \$150.00 from the ASC to have a function. We start 2014 with \$782.41/ Thanks to the people who helped on this committee we were able to not only keep the regular dances going but had a number of New functions including 2 campouts, pool party, party in the park at pioneers park, softball game against Norfolk. So thank you to all committee members and everybody who came to and supported our functions. Dances changing venues. We need donations for raffles.

Group Reports:

Sunday Morning Reflections- No report

Ladies & Gents- December was a great month for us. We had 254 total addicts for the month and 11 newcomers. Our total income for December was \$204.05, our rent was \$20 for the room at Bryan LGH West. The literature cost for the month was \$121.75, we are planning a future event which we saved \$30 from this month for and now we have \$60 total saved. Our ASC donation for the month is \$32.30. Our prudent reserve for the group is \$20.

Sunday Night Solutions- No report

Sunday Joyful Hearts Hello family. December was another great month for recovery. We had a total of 78 addicts. 7th tradition collected \$46.04. We gave 20.00 to the church and 20.00 to the Kensington for the use of their facility on New Years. 12.00 to supplies. Happy new year! ILS, Jenny C.

Monday and Friday Back to Basics- we had a great two months for November and December with attendance 205. We had 15 newcomers. The 7th tradition brought in \$116.00 for the two months. We paid \$20.00 for rent. We paid \$43.00 for supplies (new coffee pot). We had a lit order of \$20.00. ASC donation \$33.00. Steven H GSR.

Monday Women's Step Study- December 2013. Collected \$47.44, Attendance 39, newcomers 4, lit order \$17.50, Rent \$15.00, ASC donation of \$14.94. ILS, Jennifer R. (treasurer)

Monday Road to Recovery- No report

Monday Night Makin It – No report

Tuesday Noon Cornhusker Place detox- No report

Tuesday & Thursday T&T- Total of 11 in attendance this month. Brought in a 7th tradition of \$16.00, which was given for rent. In loving service, Brendan F.

Tuesday Let It Out- No report

Tuesday Never Alone- No report

Tuesday Night Remedy- No report

Tuesday VA 4 Recovery- No report

Wednesday Night Wild Women- December had an attendance 44 addicts with 4 of those being newcomers. Our 7th tradition for the month was \$29.00. We paid \$25.00 for rent and had a \$10.00 area donation. ILS, Amber O.

Wednesday Welcome Home- No report

Thursday Noon at Antlers- No report

Thursday One Promise Saturday Night Live- No report.

Thursday How & Why- ASC donation: \$0.00; attendance: 20; Literature order: \$8.25; Newcomers: 1. We could really use some support. Thanks. In loving Service, Steve R.

Thursday Night Undergrounders- No report

Thursday New Hope - It has been a great mother in Fairbury @ New Hope meeting of NA! We had 24 attending and 4 newcomers. Our 7th tradition was \$29.51. We paid rent and bought coffee for total of \$18 expense. The bitter cold kept us from attending area looking forward to attending next month. OLD Cyndi B

Friday Happy Havelock- November report: \$100.00 donations, 138 in attendance, 11 newcomers. December report: \$125.00 donation, 168 in attendance, 7 newcomers. Also had regional donation \$76.00 for October, November, December. And World donation as well. Jenny T

Friday Lost & Found- NA Family, our group is doing well. Since last reporting we have had an attendance of 181 and 17 newcomers, and \$70 donation for seventh tradition. We have had more people wanting to get involved and help out with the group and NA as a whole. I'm always asking for feedback on making our group as NA oriented as we can. That's what we stride for, NA unity. In loving service GSR, Eric N.

Friday Guardian Angels- Hello Family, It was a good month of Recovery for us. We had a total of 39 addicts with 1 newcomer. 7th tradition collected \$22.61. We paid \$10.00 to rent and \$15.00 for supplies. ILS, Jade Y.

Friday Night Candlelight- No report

Saturday Morning Social- Saturday Morning Social, this was our slowest month of the year with total attendance of 27 and 1 newcomer of the 27. Total 7th tradition collection of 22.00 of which 16.50 was paid to rent and 5.50 to literature and no ASC donation this month otherwise things are good. ILS ALT GSR Cynthia M.